

## style guide

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Include a **cover letter** containing title of the paper and postal address including phone number and mail address, and fields of interest of all authors. Please include a correspondence address if two or more authors are mentioned. The main text doesn't mention any authors names.

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**Shortcuts** won't be used in the text. Please use instead of 'e.g.' 'for example'.

Please use **headings** to structure the text in a logical and reader-friendly way.

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## references and citations

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are marked by quotation marks and accordingly followed by reference: Name year, page number/paragraph number). References to authors may appear in brackets (a) or may be integrated in the text, including the authors first name (b). Example (a): "text" (Glaser/Strauss 1967, S. 45). Example (b): Barney Glaser and Anselm Strauss (1967, S. 45) refer to the concept of ...

The *list of references* refers only to references made in the main text. The most important titles (max. 12 titles, please mark the important titles) will be printed. In case of more references, the whole reference list will be online. The list of references contains names and first names of the authors. The list is sorted alphabetically according to the name of the first author. In the list of reference, also the first name of the author is mentioned. More than one publication by the same author are listed in ascending order after the year of publication. Publications by the same author in the same year are marked a, b, c according to their order of occurrence in the main text and then sorted alphabetically in the list of reference.

### examples

#### *monography*

Bruner, Jerome S. (1997). Sinn, Kultur und Ich-Identität. Zur Kulturpsychologie des Sinnes. Heidelberg: Auer. (Orig. 1990: Acts of meaning. Cambridge: Harvard University Press).

#### *compilation*

Hitzler, Ronald/Honer, Anne (Hrsg.) (1997). Sozialwissenschaftliche Hermeneutik. Eine Einführung. Opladen: Leske + Budrich.

#### *article from a compilation*

Reichertz, Jo (1997). Objektive Hermeneutik. In: Hitzler, Ronald/Honer, Anne (Hrsg.), Sozialwissenschaftliche Hermeneutik. Eine Einführung. Opladen: Leske + Budrich, S. 31–55.

#### *magazine*

Schütze, Fritz (1983). Biographieforschung und narratives Interview. In: Neue Praxis, 13 (3), S. 283–293.

#### *research paper and dissertation*

Meyer, Jens (1991). Zur Frage der Duplizität. Unveröffentlichte Dissertation, Christian-Albrecht Universität Kiel.

#### *Digital Object Identifier*

Lünenborg, Margreth/Fürsich, Elfriede (2014). Media and the Intersectional Other: The Complex Negotiation of Migration, Gender and Class on German Television. In: Feminist Media Studies, 14 (6), p. 959–975. DOI: 10.1080/14680777.2014.882857.

#### *Internetaddress (with www.)*

Hägler, Max/Frank, Benedikt (2015). Für ein paar Euro mehr. [www.sueddeutsche.de/medien/digitale-kultur-fuer-ein-paar-euro-mehr-1.2573197?reduced=true](http://www.sueddeutsche.de/medien/digitale-kultur-fuer-ein-paar-euro-mehr-1.2573197?reduced=true) [Zugriff: 05.08.2015]

#### *Internetaddress (without www.)*

Collin, Philippa (2009). The Making of Good Citizens. Participation Policies, the Internet and Youth Political Identities in Australia and the United Kingdom. University of Sydney. <http://ses.library.usyd.edu.au/bitstream/2123/5399/1/pj-collin-2009-thesis.pdf> [Zugriff: 07.09.2015]

#### *English*

Norqvist, Lars/Jahnke, Isa/Olsson, Andreas (2014). The Learners' Expressed Values of Learning in a Media Tablet Learning Culture. In: Rensing, Christoph/de Freitas, Sara/Ley, Tobias/Muñoz-Merino, PedroJ (Ed./Eds.), Open Learning and Teaching in Educational Communities. Wiesbaden: Springer, pp. 458–463.